



1. Matrix Summary

Intake Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Staff Name: \_\_\_\_\_

Agency Name \_\_\_\_\_ Program Name: \_\_\_\_\_

2. Client Information

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_ Suffix \_\_\_\_\_

Client ID (ServicePoint Assigned) \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3. Self-Sufficiency Matrix (for the Arizona Homeless Evaluation Project)

Instructions:

- Complete this form for all clients at: 1) entry, 2) every 6 months while in the program for transitional housing and every 12 months for permanent supportive housing (if applicable), and 3) exit
• Select one and only one level in each of the 17 areas below by marking the box next to the appropriate level
• Level categories: 1 = In Crisis, 2 = Vulnerable, 3 = Safe, 4 = Building Capacity, 5 = Empowered

Assessment Type (Point in Time - select one): [ ] Entry [ ] Interim [ ] Exit

1. Income

- [ ] 1. No Income
[ ] 2. Inadequate income and/or spontaneous or inappropriate spending
[ ] 3. Can meet basic needs with subsidy; appropriate spending
[ ] 4. Can meet basic needs and manage debt without assistance
[ ] 5. Income is sufficient, well managed; has discretionary income and is able to save

2. Employment

- [ ] 1. No Job
[ ] 2. Temporary, part-time or seasonal; inadequate pay; no benefits
[ ] 3. Employed full-time; inadequate pay; few or no benefits
[ ] 4. Employed full-time with adequate pay and benefits
[ ] 5. Maintains permanent employment with adequate income and benefits

3. Shelter

- [ ] 1. Homeless or threatened with eviction
[ ] 2. In transitional, temporary or substandard housing; and/or current rent/mortgage payment is unaffordable
[ ] 3. In stable housing that is safe but only marginally adequate
[ ] 4. Household is safe, adequate, subsidized housing
[ ] 5. Household is safe, adequate, unsubsidized housing

4. Food

- [ ] 1. No food or means to prepare it. Relies to a significant degree on other sources of free or low-cost
[ ] 2. Household is on food stamps
[ ] 3. Can meet basic food needs but requires occasional assistance
[ ] 4. Can meet basic food needs without assistance
[ ] 5. Can choose to purchase any food household desires

5. Childcare

- [ ] 0. N/A
[ ] 1. Needs childcare, but none is available/accessible and/or child is not eligible
[ ] 2. Childcare is unreliable or unaffordable; inadequate supervision is a problem for childcare that is available
[ ] 3. Affordable subsidized childcare is available but limited
[ ] 4. Reliable, affordable childcare is available; no need for subsidies
[ ] 5. Able to select quality childcare of choice



**6. Children's Education**

- 0. N/A
- 1. One or more eligible children not enrolled in school
- 2. One or more eligible children enrolled in school but not attending classes
- 3. Enrolled in school, but one or more children only occasionally attending classes
- 4. Enrolled in school and attending classes most of the time
- 5. All eligible children enrolled and attending on a regular basis

**7. Adult Education**

- 1. Literacy problems and/or no high school diploma/GED are serious barriers to employment
- 2. Enrolled in literacy and/or GED program and/or has sufficient command of English to where language is not a barrier to employment
- 3. Has high school diploma/GED
- 4. Needs additional education/training to improve employment situation and/or to resolve literacy problems to where they are able to function effectively in society
- 5. Has completed education/training needed to become employable. No literacy problems

**8. Legal**

- 1. Current outstanding tickets or warrants
- 2. Current charges/trial pending; noncompliance with probation/parole
- 3. Fully compliant with probation/parole terms
- 4. Has successfully completed probation/parole within past 12 months; no new charges filed
- 5. No felony criminal history and/or no active criminal justice involvement in more than 12 months

**9. Health Care**

- 1. No medical coverage with immediate need
- 2. No medical coverage and great difficulty accessing medical care when needed. Some household members may be in poor health
- 3. Some members (e.g. children) on AHCCCS
- 4. All members can get medical care when needed but may strain budget
- 5. All members are covered by affordable, adequate health insurance

**10. Life Skills**

- 1. Unable to meet basic needs such as hygiene, food, activities of daily living
- 2. Can meet a few but not all needs of daily living without assistance
- 3. Can meet most but not all daily living needs without assistance
- 4. Able to meet all basic needs of daily living without assistance
- 5. Able to provide beyond basic needs of daily living for self and family

**11. Mental Health**

- 1. Danger to self or others; recurring suicidal ideation; experiencing severe difficulty in day-to-day life due to psychological problems
- 2. Recurrent mental health symptoms that may affect behavior but not a danger to self/others; persistent problems with functioning due to mental health symptoms
- 3. Mild symptoms may be present but are transient; only moderate difficulty in functioning due to mental health problems
- 4. Minimal symptoms that are expectable responses to life stressors; only slight impairment in functioning
- 5. Symptoms are absent or rare; good or superior functioning in wide range of activities; no more than every day problems or concerns

**12. Substance Abuse**

- 1. Meets criteria for severe abuse/dependence; resulting problems so severe that institutional living or hospitalization may be necessary
- 2. Meets criteria for dependence; preoccupation with use and/or obtaining drugs/alcohol; withdrawal or withdrawal avoidance behaviors evident; use results in avoidance or neglect of essential life activities
- 3. Use within last 6 months; evidence of persistent or recurrent social, occupational, emotional or physical problems related to use (such as disruptive behavior or housing problems); problems that have persisted for at least one month
- 4. Client has used during last 6 months but no evidence of persistent or recurrent social, occupational, emotional, or physical problems related to use; no evidence of recurrent dangerous use
- 5. No drug use/alcohol abuse in last 6 months



**13. Family Relations**

- 1. Lack of necessary support from family or friends; abuse (DV, child) is present or there is child neglect
- 2. Family/friends may be supportive but lack ability or resources to help; family members do not relate well with one another; potential for abuse or neglect
- 3. Some support from family/friends; family members acknowledge and seek to change negative behaviors; are learning to communicate and support
- 4. Strong support from family or friends; household members support each other's efforts
- 5. Has healthy/expanding support network; household is stable and communication is consistently open

**14. Transportation/Mobility**

- 1. No access to transportation, public or private; may have car that is inoperable
- 2. Transportation is available but unreliable, unpredictable, unaffordable; may have car but no insurance, license, etc.
- 3. Transportation is available and reliable but limited and/or inconvenient; drivers are licensed and minimally insured
- 4. Transportation is generally accessible to meet basic travel needs
- 5. Transportation is readily available and affordable; car is adequately insured

**15. Community Involvement**

- 1. No community involvement; in "survival" mode
- 2. Socially isolated and/or no social skills and/or lacks motivation to become involved
- 3. Lacks knowledge of ways to become involved
- 4. Some community involvement (advisory group, support group) but has barriers such as transportation, childcare issues
- 5. Actively involved in community

**16. Safety**

- 1. Home or residence is not safe; immediate level of lethality is extremely high; possible CPS involvement
- 2. Safety is threatened/temporary protection is available; level of lethality is high
- 3. Current level of safety is minimally adequate; ongoing safety planning is essential
- 4. Environment is safe, yet future of such is uncertain; safety planning is important
- 5. Environment is apparently safe and stable

**17. Parenting Skills**

- 0. N/A
- 1. There are safety concerns regarding parenting skills
- 2. Parenting skills are minimal
- 3. Parenting skills are apparent but not adequate
- 4. Parenting skills are adequate
- 5. Parenting skills are well developed